

Guilden Sutton Parish Council

Minutes of the Ordinary Meeting of the Council held on Monday 6 June 2016 in Guilden Sutton Village Hall.

Chairman: Cllr A Davis.

Present: Cllrs A Davis, I Brown, D M Fisher, D Hughes, P M Paterson, S Ringstead.

In attendance: Seven members of the public.

1 Procedural matters.

(a) Apologies for absence.

Members: Apologies were received and accepted from Cllrs W Moulton and M S J Roberts.

Visitors. Apologies were received from Cllr M Parker, Cllr S Parker and PC R Boulton. **Action: Noted.**

(b) Code of Conduct. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

There were no declarations.

(c) Confirmation of the minutes of the Annual Meeting of the Council held on Monday 9 May 2016. The minutes of the Annual Meeting of the Council held on Monday 9 May 2016 were proposed by Cllr Paterson, seconded by Cllr Ringstead and agreed subject to the following amendment to minute 8 (c) (i) (a) with reference responsibility for the speed indicator:

Replace: It was agreed that Mr R Stewart, a member of the public already volunteering at sessions, should become SID co-ordinator with It was agreed that Mr R Stewart, a member of the public already volunteering at sessions, should become SID co-ordinator should Cllr Moulton indicate he wished to stand down.

(d) Review of handling of information correspondence. There was nothing further to report at this stage.

(e) Tablet. Cllr Ringstead kindly indicated as to a possible alternative option. This was agreed in principle subject to approval of the cost being agreed by Cllrs Davis and Hughes.

(f) Dates of future meetings: 2016: Mondays 11 July, 5 September, 3 October, 7 November and 5 December.

Cllr Fisher referred to the availability of dates for 2017 to which Cllr Paterson responded. It was noted the general approach of first Mondays subject to Bank Holidays with no meeting in August would continue.

(g) Late information report. The late information report for the current meeting was received and noted.

(h) Pipers Ash Advisory Panel. The Clerk reported the position remained that welcome progress had been made on issues including the replacement notice board, a proposed reduction in the 60mph speed limit, the provision of one new and one replacement bus stands on Guilden Sutton Lane close to Hare Lane and the ordering of the new planter at Green Lane South. The wide range of issues drawn up by the local community remained with officers or the relevant organisations and responses were awaited. Little progress had been possible in clearing overgrowth at the Hare Lane beacon to restore the vista to the city and North Wales and to enable the beacon to be lit.

(i) Transparency requirements. Further inquiries were being made by the Clerk as to the availability of grant to enhance IT capabilities to meet the publication requirements. Publication of the additional information was subject to the agreement of the Webmaster with whom he was in discussion to carrying out the additional work. Should this not be possible the Council was under a duty to make arrangements. **Action: Noted.**

(j) Parish Councils: Data Controllers. There was nothing further to report at this stage.

(k) Parish representatives to Standards Committee. This notification remained outstanding.

(l) Freedom of Information requests. There was nothing further to report at this stage.

(m) Public speaking time. Further to Members expressing reserve at aspects of the current format particularly the requirement to refrain from engaging with members of the public present who in addition should not be permitted to speak when council business was being transacted, the issue would be revisited following the Chairman indicating that as a first step PC Boulton should be taken first if present. Further inquiries would be made by the Clerk as to protocols elsewhere. **Action: The Clerk.**

(n) Community Volunteer of the Year. The nomination of Mr G Hamilton received from within the Annual Meeting in recognition of his caring for the memorial garden was confirmed. **Action: The Clerk.**

(o) Frodsham Town Council Civic Reception. Cllr Davis indicated that unfortunately he had not been able to attend.

(p) Ward Members.

The Clerk invited Members to note that Cllr M Parker was now deputy leader of the Conservative Opposition group on the borough council in addition to shadow portfolio holder for children and families.

Cllr S Parker remained a shadow portfolio holder now for communities and wellbeing rather than culture, leisure and wellbeing.

2 Community engagement.

(a) Public speaking.

(i) Members of the public.

Summerfield House trees. A representative of residents at Summerfield House expressed concern at the size of trees on the boundary adjoining the nearby verge and footway which were borough council land and which were depriving part of the garden of light. It was agreed this should be referred to officers.

Mr D Walters, Frack Free Guilden Sutton. Mr D Walters, Frack Free Guilden Sutton, spoke to the outcome of the joint survey carried out with the support of the Council which had revealed little appetite within the parish for unconventional energy extraction. Mr Walter thanked the Council for its help and support and requested the findings should be taken into account in deciding any planning applications.

(ii) Visiting officers.

There were no visitors.

(b) Surgery.

Report of surgery held on Saturday 4 June 2016. Cllr Paterson reported concerns had been raised as to overgrowth on corners on Oaklands which was obstructing sight lines. It was agreed this should be raised with Streetscene.

With respect to the May surgery, the Chairman and Clerk had inspected the debris reported adjacent to the Bird in Hand and appropriate action had been taken by the Chairman. Mr R Birch, Scottish Power, had been contacted as to the removal of the cycle barrier close to the newly installed bracket light. The use of the Post Office window to advertise the surgery and the sign being displayed from earlier in the week would be revisited. **Action: The Clerk.**

It was agreed Cllrs Davis and Ringstead would preside at the surgery to be held on 2 July 2016.

(c) Noticeboards. Further to the sign writer being authorised to proceed with the refurbishment of the notice boards at Guilden Sutton Lane at a cost of £100 plus VAT and Summerfield Road at a total cost of £184 plus VAT, inspections would be made by the Clerk. **Action: The Clerk.**

16/17 039

Further consideration was being given by the Clerk to correspondence previously displayed on the Hare Lane notice board, believed to have been copies of agendas and minutes displayed informally by a local Member. **Action: The Clerk.**

3 Planning.

Two storey rear extension Open for Comment

Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 16/02039/FUL | Received: Mon 16 May 2016 | Status: Awaiting decision. NEW APPLICATION
Cllrs Davis, Cllr Ringstead.

Crown lift on hornbeam tree. Open for Comment

28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN

Ref. No: 16/01871/TPO | Received: Wed 04 May 2016 | Status: Awaiting decision. NEW APPLICATION.
For information.
Cllr Brown.

Replacement of Flat Roof Canopy and Porch to pitched. Open for Comment

11 Guilden Green Guilden Sutton Chester Cheshire CH3 7SP

Ref. No: 16/01791/FUL | Received: Thu 28 Apr 2016 | Status: Awaiting decision. NEW APPLICATION
Further inquiries would be made by Cllrs Paterson and Brown.

Prune trees overhanging boundary Open for Comment

43 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 16/01745/TPO | Received: Thu 28 Apr 2016 | Status: Awaiting decision. NEW APPLICATION
For information.
Cllr Brown.

Installation of bay window to front elevation. Open for Comment

Post Office Cottage Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX

Ref. No: 16/01718/FUL | Received: Tue 26 Apr 2016 | Status: Awaiting decision. NEW APPLICATION.
Cllrs Davis and Fisher. It was agreed no objection should be raised.

Demolition of the existing single storey lean-to and the erection of a single/two storey rear extension.

17 Ash Bank Hare Lane Guilden Sutton Chester CH3 7EH

Ref. No: 16/01667/FUL | Received: Thu 21 Apr 2016 | Status: Approved. NEW DECISION.
Cllrs Paterson/Fisher.

The following objection had been made. .

The Council wishes to OBJECT as this proposal involves the loss of two small affordable dwellings to be replaced by a single expensive property. At a time when Green Belt land has been taken in the parish to accommodate affordable homes this seems to be contrary to the general thrust of SOC 3 which supports the availability of a mix of housing including smaller properties.

Should the application be approved the LPA is asked to ensure that off road parking requirements for a large four bedroom property are met fully due to existing parking issues in the hamlet.

The Clerk invited Members to note the following extract from the case officer's report.

The parish council has objected on the grounds that the proposal would lead to the loss of two Affordable dwellings. Whilst these comments are noted, the dwelling can be converted into one Dwelling without the need for planning permission.

Discharge of condition 2 of planning application 15/03777/FUL - First floor side extension and single storey rear extension

Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ

Ref. No: 16/00964/DIS | Received: Mon 07 Mar 2016 | Status: Approved

Fell trees in corner of garden as they are starting to cause wall to bulge

1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX

Ref. No: 16/00910/TPO | Received: Mon 29 Feb 2016 | Approved. NEW DECISION.
Cllrs Brown/Paterson.
No objection.

It was considered the Parish Council should support the proposal as there is obviously a safety concern to the public re the bulging wall and the trees themselves are not particularly aesthetically pleasing.

Two storey extension to dwelling, dormer window and porch including demolition of existing extensions and outbuildings.

Heather Cottage Wicker Lane Guilden Sutton Chester CH3 7EL

Ref. No: 16/00624/FUL | Received: Fri 12 Feb 2016 | Status: Approved.

Demolition of link attached garage and construction of part single storey part two storey front side and rear extension

26 School Lane Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 16/00526/FUL | Received: Mon 08 Feb 2016 | Status: Approved.

Cllr Davis.

Felling of birch tree in rear garden and replace with less vigorous tree e.g. Magnolia/Laburnum Open for Comment

3 Orchard Croft Guilden Sutton Chester Cheshire CH3 7SL

Ref. No: 16/00417/TPO | Received: Fri 29 Jan 2016 | Status: Refused. NEW DECISION.

Cllrs Brown/Paterson.

Objection.

Members advised the Parish Council would object to the felling of the birch tree which is subject to a TPO. The tree is healthy - but does require attention. The Council believes the tree should be pruned by as much as is possible, as an alternative to felling.

Single side extension and alteration of flat roof to pitched to the front of the dwelling.

29 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 16/00115/FUL | Received: Wed 13 Jan 2016 | Status: Approved.

Cllrs Fisher, Brown

Objection.

We wish to raise the following concerns:-

1 The current application shows recent modifications to the front of the property as "existing" although we have not seen a planning permission.

2. As this property is on an outside corner, modification will have a greater impact on the openness of the street scene, than would be the case in a different location.

Whilst the front extension has some deleterious impact, we feel that it is not excessive.

The roof of the side extension shows a hipped roof. This fails to match the style of other properties visible in the street scene, but we feel that this is not excessive.

The side extension will have a very significant impact on the alignment of properties on Orchard Croft. It will detract from the openness of the Green Belt at a sensitive point near to the beginning of the Oaklands residential estate. We OBJECT.

Residential development of 10 dwellings (demolition of existing buildings) with garages, sheds and associated access road Open for Comment

The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 15/05213/FUL | Received: Wed 23 Dec 2015 | Status: Approval. NEW DECISION.

Cllrs Paterson, Davis.

Single storey extensions to front and side and alterations

Village Hall Summerfield Road Guilden Sutton Chester Cheshire CH3 7SW

Ref. No: 15/04283/FUL | Received: Mon 19 Oct 2015 | Status: Approved.

Cllrs Davis, Fisher.

The applicant was encouraged to maintain a 1 metre wide access along the side of the village hall.
Two storey side extension, revision of previously approved application reference 15/01138/FUL.
16 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/04105/FUL | Received: Wed 07 Oct 2015 | Status: Approved.
Cllrs Paterson, Brown.

First floor side extension and single storey rear extension
Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ
Ref. No: 15/03777/FUL | Received: Tue 15 Sep 2015 | Status: Approved.
Cllrs Fisher, Ringstead.

Two storey side extension and front porch
8 Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES
Ref. No: 15/03750/FUL | Received: Fri 11 Sep 2015 | Status: Approved
Cllrs Davis/Hughes.

(b) Unconventional energy sources.

(i) Ineos briefing Tuesday 10 May 2016, Frodsham Community Centre. Cllrs Davis and Fisher had attended. Cllr Davis reported. It was noted Ineos had supplied a brief of the Frodsham event and other similar meetings held in England which had been circulated and would be placed on the web site. **Action: The Clerk.**

(ii) Frack Free Guilden Sutton/Guilden Sutton Parish Council survey. The Chairman and Clerk reported they had attended the 'count' following this survey, carried out by Frack Free Guilden Sutton with the agreement of the Parish Council which had provided financial support. The count had taken place on Tuesday 31 May 2016 in the Village Hall supervised by a qualified independent analyst, a Fellow of the Royal Statistical Society, with the Chairman and Clerk present as observers. The report of the independent analyst had now been received.

The key findings included:

68.2% of local households responded to the survey.

This represented 75.6% of adults over 18 in the parish area (ONS 2014)

9.2% of respondents believed fracking would be a good thing for the area.

76.3% of respondents believed fracking would be a bad thing for the area.

14.5% of respondents didn't know if fracking would be good or bad for the area

A summary of the findings would appear in the newsletter and the full report on the website.

The Clerk informed correspondence had been received from Mr Walters as to predetermination and the Localism Act, which had been circulated, to which he had responded.

(iii) iGas. The Clerk invited the Council to note that iGas had confirmed in its latest trading update that it expected to have the seismic survey which had been carried out in the area processed and analysed by the end of the 3rd quarter this year. This would then determine their work programme in the area.

(iv) UK Onshore Oil & Gas: Planning and Environment Summit. Details were received and noted of this forthcoming event in Manchester.

(c) Development control process. (i) e notifications. There was nothing further to report at this stage.

(d) Community planning.

(i) Parish Plan. There was nothing further to report at this stage.

(ii) Neighbourhood Plan. Cllr Paterson reported a further meeting of the group would take place on 13 July 2016. **Action: Noted.**

The suggestions received from Mrs S R Proctor, Ash Bank as to desirable actions in the newly acquired areas of Pipers Ash remained under review by the Clerk as minuted above. **Action: The Clerk.**

(e) Bird in Hand Support Group. Further to it having been noted the premises had re-opened with the hope that patronage from within the village would support the business, it was reported that food was to be offered.

(f) Affordable housing. Willis Close. There was nothing further to report at this stage.

(g) Spatial Planning.

(h) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues consultation. There was nothing further to report at this stage,

4 Quality Council issues.

(a) Training.

(i) Training dates 2016. Members wishing to attend any of the training opportunities in the 2016 calendar, which had been circulated separately, would advise the Clerk. **Action: All Members.**

Powers, Duties and Precept. The Clerk reported ChALC was to run a 'Powers, Duties and Precept' training session on the evening of Wednesday 15 June 2016 at Tarvin.

The training session would cover the following aspects of Parish/Town Council business:

Introducing Councillors to the powers and duties that local councils have

Linking the powers and duties to councils' policies and priorities

Examining the councillor's role in financial matters, including setting budgets, monitoring and audit

Planning Training Sessions 4 & 14 July 2016. It was noted details had been circulated separately.

Members wishing to attend any of the above courses were asked to kindly indicate to the Clerk.

(b) Standing Orders review. This would now be incorporated within any Award Scheme application.

(c) Local Council Award Scheme. Further to the Clerk recommending the Council should pursue Quality status rather than Foundation status should this be progressed there was nothing further to report at this stage.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the previous grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date for works carried out. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

It remained the position there was presently an import ban on cherries of the required size and Mr R Birch, Scottish Power, was sourcing alternative species, possibly ornamental crab. As an alternative a payment of £25 per tree would be made to the Council. **Action: Noted.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report. 16/17 043

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Boundary hedging. Further to the family of the adjoining property agreeing the Council should proceed with the required work, subject to reimbursement, at the cost provided by Northwich Town Council, the contractor had been asked to proceed subject to this being by appointment to enable Cllr Davis and the family if they wished to be present. **Action: Noted.**

(iv) Nets. There was nothing further to report at this stage.

(v) Inspections. The Clerk advised there were no current issues.

(vi) Playing field provision. The position remained it was unlikely that land would become available. The desirability of a further written approach being made to the landowner and landowners within the parish as to a possible purchase would be revisited. **Action: The Clerk.**

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes expressing concern at the amount of money which had historically been expended on the system, the possible alternative proposed by Cllr Ringstead was being examined.

(ii) Inspections. There was nothing further to report at this stage as to the corrosion affecting the 4 no benches which had been reported to the supplying contractor.

Further to the Clerk advising a formal inspection report for December 2015 had been received from Northwich Town Council with a recommendation the sign relating to the age group the playground was intended for, which was damaged, should be replaced, the estimate provided by Mr J Carswell at £40 plus VAT had been accepted.

(iii) Replacement children's playground. The Clerk was providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(iv) Grounds maintenance issues including boundary hedging. There was nothing further to report at this stage.

(v) Smoke free playgrounds. Further to the Clerk reporting he had been advised the cost of signage to be provided by the borough council promoting the playground as smoke free would be £32.30, which had been accepted and to his being informed the sign would initially be delivered to the County Office there was nothing further to report at this stage. Affixing the signage would fall to the Parish Council. **Action: Noted.**

(c) Public Footpaths.

(i) Restricted Byway no 7 proposed improvement.

Further to the Council noting Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) had indicated no objection to the proposed improvement subject to prior approval, which was being progressed through the Volunteer Public Rights of Way Warden, the Warden had informed he had discussed with Mr Graham Sandlin the laying of stones in the very muddy areas of the green lane and also how best to do it. **Action: Noted.**

Cllr Hughes expressed concerns as to the suitability of the materials to be used and it was agreed that progress should be dependent upon the Warden completing the required approval form, a sample of the materials to be made available to Cllr Hughes, costings and to a site meeting at the areas proposed for improvement prior to commencement. The Warden would be advised.

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the Volunteer Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the warden in due course. **Action: The Clerk.**

(v) Rights of Way Group. There was nothing further to report at this stage.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. Flooding on part of the route beneath the bridge remained logged on as 4778604.

(viii) Kissing gates. Further to Cllr Davis referring to the state of kissing gates within the parish which he feared would be lost, the position remained the matter had been referred to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) who had indicated an inspection would be carried out and any necessary works raised if further details were provided. **Action: Cllr Davis.**

(ix) Public Footpaths. Chester Rights Of Way Improvement Plan - Updated Map. This document, for comment, received from Ethos Environmental Planning had been referred to the Volunteer Public Rights of Way Warden and had been circulated separately to Members for information. The Volunteer Public Rights of Way Warden had informed he had assessed the document and had prepared proposals which would be provided to the Clerk. **Action: The Clerk/B M Lewin Esq.**

(d) Grounds Maintenance.

(i) Cheshire West and Chester. There was nothing further to report at this stage apart from the herbicide issue minuted at the previous meeting on which an assurance had been sought.

(ii) Parish Council contract 2016/17

It was noted the following work had now been carried out or was awaiting inspection by the Clerk

To wedge goal posts and to repaint £128.00 plus VAT. To jet wash play area and treat with moss killer £220 plus VAT. To clean 3 no bus shelters £147 plus VAT.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council. The Council agreed a refurbishment was required. **Action: The Clerk.**

(f) Fox Cover: Landscaping. Continued growth in this area was being monitored.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower planting. There was nothing further to report at this stage.

(i) Hare Lane beacon. The overgrowth issue remained with Cllr Pamela Hall, Great Boughton ward, who was kindly pursuing the matter with officers in the absence of any progress report (reference 101003171145.) It continued to be noted that the present overgrowth in the area, which did not exist when the beacon was installed, somewhat precluded crowds gathering in view of the advice received from the insurers. The possibility of associated work to restore the vista to the city and the North Wales hills, possibly to include the A41 hedge line, remained ongoing.

(j) Open Space, Sport and Recreation study, Town and Parish Councils, Needs and aspirations. There was nothing further to report at this stage as to this survey which had been dealt with by Cllr Paterson due to links with the neighbourhood plan.

(k) Active Cheshire. Further to the Council considering and accepting the offer from Active Cheshire to present to the Council, a further approach was being made by the Clerk as to possible dates.

(l) Cultural Services Review - Public Consultation (Cheshire West and Chester Council). There was nothing further to report at this stage.

(m) S106 monies. The position regarding the allocation of amenity open space funding of £9,414.00 and play space funding of £2,761.00 arising from the Wood Farm development and that relating to Willis Close and the sums attached to that development remained outstanding.

16/17 045

(n) Mobile library service. The Clerk invited Members to note the following correspondence, Cllr Paterson having referred to the issue during public speaking.

Dear Sir/ Madam,

There are currently 135 mobile library stops across Cheshire West and Chester. Following a Library Service Review in 2014 and a reduction in the number of mobile library vehicles it has been necessary to review the current service provided by the Mobile Library.

We are planning to issue a consultation to inform the review. The proposal is to maintain 100 stops. Accessibility to the service would also be improved by implementing a three week rota. This would be instead of the current four week rota and would bring the service in line with loan periods at static libraries. Wherever possible, stop times would be increased.

Any residents with restricted mobility who are affected by the proposed changes would be entitled to the Home Library Service. This service (provided in partnership with the Royal Voluntary Service) would deliver books to each resident's home.

The offer for schools, pre-schools and nurseries would be standardised through the offer of a paid subscription to the Education Library Service (ELS). This would enable these organisations to have access to a wider range of books, tailored to their needs, as well as materials and curriculum support.

It is proposed that, in future routes, would be reviewed on a six-monthly basis to maintain effective service provision and ensure the service is responsive to community needs.

The consultation will go live on Wednesday 1st June and last for 6 weeks, we will be contacting every mobile library customer and will have the consultation available online for anyone to complete. We will be issuing a press release to inform the general public and will be contacting all stakeholders.

I have attached a copy of the questionnaire for information, this also outlines the proposed routes.

The link to the online survey www.cheshirewestandchester.gov.uk/mobilelibraryconsultation will go live tomorrow.

If you wish to discuss the proposals in more detail please contact me via any of the contact details below.

*Rachel Foster
Libraries Manager
Cheshire West and Chester Council*

Cllr Paterson advised the service was proposed to be withdrawn from Guilden Sutton. It was agreed representations should be made to the ward members. **Action: The Clerk.**

7 Public transport.

(a) Services, general.

(i) DB8. Willis Close. Concerns as to the safety of alighting passengers/overhanging branch. Further to the Tree Officer recognising the tree could do with extensive works, if not full removal, an approach had been made by this Council to the landowner of the field/hedgeline with the result that work had been carried out to trim the branches concerned.

(ii) Withdrawal of C27 replaced by C26. Members noted Mr John Ellis Jones, Assistant Team Leader, Planning & Strategic Transport had met residents at Summerfield House on Tuesday 24 May 2016.

A proposal had been made for a circular route involving Guilden Sutton, the A41, Whitchurch Road, Belgrave Road, Heath Lane, Whitchurch Road, the Bars Roundabout, the New Bus Station, Hoole Road, Francis Street, Railway Station, Hoole Road, Groves, Hoole Road, the A41 and Guilden Sutton to which the following response had been received:

The service works at present as the Guilden Sutton passengers are supplemented by regular passengers from the Boughton area. I will certainly cost it out, but my concern would be that while it may satisfy some it has the potential to displease more which could affect service viability in the longer term. 16/17 046

The new Bus Interchange opens early in the new year, from where connections will be easily available to all parts of the City, including Hoole Road.

The following further response was received through the good offices of Cllr S Parker.

Dear Councillor Parker

I was invited to Summerfield House last Tuesday to listen to the concerns residents - and some other villagers - have about the Guilden Sutton bus service.

Background

The service (number 26) is operated commercially between school runs, Monday to Friday on an hourly basis from Guilden Sutton to Ellesmere Port via Chester City Centre, the Countess of Chester Hospital and Upton. Peak hour journeys are provided to Chester City centre with service 28 coming through from Ince and Elton. The timetable changed last September when Arrowebrook altered the route to operate to Chester via Boughton (Belgrave Road) rather than Hoole (The Groves). The reason for this was twofold (1) the increasing danger turning right out of Guilden Sutton Lane on to the A41, particularly with the large vehicles that are required for school journeys and (2) loss of passengers in The Groves area following the alteration of Stagecoach service 9 to operate through same area. The Saturday service was also withdrawn on the same date.

The Meeting

While there was recognition that Arrowebrook Coaches run a good, reliable service there were some concerns raised about the route and timetable. I would summarise as follows:

1. Some residents miss the link to Hoole particularly for visits to the doctor and dentist. A 'circular' service was suggested.

Comment - Comparatively few passengers alighted at Hoole according to the company. A circular would have a knock on effect for Boughton passengers who would have a long journey home. I would suggest that this would not be popular and could undermine the financial base of the service. Passengers would also lose the through link to the Countess of Chester Hospital. I would add that the new Bus Interchange opens early in the new year where passengers for Hoole could change buses quite easily with no cost penalty for those with concessionary passes.

2. There was some concern about the lack of a Saturday service.

Comment - I am informed by the company that poor patronage was the reason for their withdrawal on Saturdays, with revenue collected failing to meet even the cost of fuel. It was suggested at the meeting that the Council should consider supporting a couple of journeys in either direction on a Saturday. I shall discuss the matter with Arrowebrook and operators of other commercial services in the area to gauge their appetite, and if necessary obtain quotes. However, I am not sure that such a service would meet the Council's criteria for support without a sound business case.

3. Residents felt that a gap in service between 1350 and 1720 on schooldays was too long.

Comment - I shall liaise with the company with a view to providing an additional journey.

4. Requests were received for the provision of a Sunday and Bank Holiday service.

Comment - There hasn't been a service to Guilden Sutton on Sundays and bank holidays for some years. In current circumstances it is unlikely that we would support such a service even on a trial basis. However, I will speak to other operators about the possibility of diverting other commercial services operating in the area.

5. Better publicity is required to encourage more people to use the service.

Comment - We will be pleased to upgrade publicity, and the Parish Council have offered to help with leaflet distribution. I have already obtained quotes to fit Arrowebrook buses with cantrail (above the windows) route descriptions which will help raise the profile of the service.

If I can be of any further assistance, please let me know.

Yours sincerely,

John Ellis Jones

Assistant Team Leader

Planning & Strategic Transport

16/17 047

Action: Noted. It was agreed a note should be included in the newsletter referring to the small number of residents who use the service. **Action: The Clerk.** The Chairman believed the long sought signals at the A41/Guilden Sutton Lane junction might persuade operators to look more favourably.

(b) Bus stand, Guilden Sutton Lane (vicinity Wilding Business Estate). Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Manager, Place Operations.

(c) Mrs Y Kirk. The concerns raised by Mrs Y Kirk as to the lack of the lack of a bus service on Saturdays, Sundays and Bank Holidays and the possible reinstatement of the diverted service to Crewe had been included by the Clerk in the meeting with residents of Summerfield House. This had included her suggestion that a Hoole Lane service should be extended to the village. Further to Cllr Hughes helpfully referring to a service from Ashton Hayes which might be diverted through Guilden Sutton, further inquiries had indicated this did not operate on Saturdays, Sundays or Bank Holidays.

(d) Community transport scheme. Arising from the above and general public transport concerns the Clerk was obtaining further details of this scheme operated by Cheshire Community Action. These would be included in the newsletter and provided to Summerfield House. **Action: The Clerk.**

(e) Concession fares. The suggestion by Cllr Hughes that information should be sought by the Clerk for inclusion within the newsletter as to the application of concession fares to the C26 service was being pursued by the Clerk. **Action: The Clerk.**

(f) Hardstanding, Guilden Sutton Lane (adjacent A41) Further to the request on behalf of Pipers Ash residents for an inward bus stop close to the Hare Lane junction and to it being noted this new stand had been provided together with a similar facility on the opposite side of the road by the existing stop, the Operations Assistant, Information, Concessions and Smartcard had been thanked. Members were reminded the stop on the footway side of Guilden Sutton Lane at that point was intended to serve services in both directions.

(g) Cheshire Community Action Transport Survey. This survey would be further publicised on the website and on the Guilden Sutton Facebook pages.

(h) Moorcroft Crescent bus stand. Cllr Hughes, on behalf of Cllr Moulton, indicated Cllr Moulton wished to raise an issue. **Action: The Clerk.**

8 Highways

(a) Strategic issues. None.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues.

(i) Community speed management.

(a) SID. Members noted the following dates remained

Monday pm 20th June to Monday am 27th June.

Monday pm 11th July to Monday am 18th July.

Monday pm 12th September to Monday am 26th September.

All dates inclusive.

As agreed, a note would appear in the newsletter explaining that awareness raising was the most important feature of the use of the equipment.

It was noted Cllr Moulton had circulated the records for May.

Further to Cllr Davis making an approach with respect to the acquisition of two speed activated devices, the issue remained with Cllr Moulton who was to follow up this helpful action and obtain estimates. **Action: Cllr Moulton.**

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(b) Community Speed Management guidance. There was nothing further to report at this stage.

(c) Station Lane. There was nothing further to report at this stage.

With respect to speed activated signs, Members remained aware the highway authority had undertaken to arrange for a speed / traffic count to be carried out on Station Lane. Any decision for funding would be based on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost. The position had been discussed by the Clerk at a meeting with the Principal Engineer and it had been agreed the issue would remain live although priority would be given to the provision of speed activated signs within the village. **Action: Noted.**

(d) Speed activated sign, Guilden Sutton Village (2127074). It was noted the installation was now in situ.

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.** Consideration would also be given to the creation of a Community Speed Watch Area.

(f) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The Clerk suggested Members would wish to be aware Mr Crompton had indicated that due to the unsatisfactory exchange of correspondence he had had with Cllr S Parker he regarded the correspondence as having been closed. Cllr Parker had responded.

(ii) School parking. There was nothing further to report at this stage as to the Rural Localities Officer indicating she was aware of actions which could be taken. **Action: Noted.**

(iii) Planter. Green space, junction of Hare Lane and Green Lane South. The Clerk reported installation was awaited and was being pursued. **Action: Noted**

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. Flooding opposite Garners Lane remained logged on as 4778604. **Action: Noted.**

(vi) Parking, Guilden Sutton Lane. There was nothing further to report at this stage **Action: Noted.**

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand adjacent to the Wilding Business Estate caused by overgrowth were understood to be being monitored by the Area Manager, Place Operations. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters. Further to this issue being revisited by Cllr Ringstead, the Principal Engineer had been approached by the Clerk and a response was awaited. **Action: Noted.**

(x) A 41 Speed limit. Further to the Clerk inquiring of the Area Manager, Place Operations as to the short length of 60mph which remained on Guilden Sutton Lane following the introduction of the 50mph restriction on the A41, this was to be dealt with under the assessment of Hare Lane/Belle Vue Lane as minuted beneath.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer.

(xii) Sight line, Cople's corner. There was nothing further to report at this stage **Action: Noted.**

(xiii) Footways, School Lane and elsewhere. The position remained the Principal Engineer was happy for a walkabout to take place with the highway authority once a peak of work being undertaken by network stewards had passed.

In the meantime the Council had been advised to report any dangerous issues. The path on Porters Hill had been reported and remained on as 4778182, Cllrs Ringstead and Roberts having referred to the deteriorating condition of this path.

Members remained cognisant of the advice from Mr D Reeves, Engineer, Place Operations that highways issues should as a matter of course be reported on line as this provided a reference number but more importantly the issue would be automatically routed to an officer who may well be in the vicinity.

(xiv) School access footway, rear Orchard Croft. The outcome remained disappointing in that despite extremely effective sweeping following an inspection, about which this Council had no complaint and a great deal of work at the rear of the village hall, there was no firm commitment to schedule the cutting back of overgrowth or to rectify the surface faults on the section to the rear of Orchard Croft. This had been pressed by the Clerk but no response had been received. **Action: Noted.**

(xv) Reduction in speed limits, Hare Lane/Belle Vue Lane/Guilden Sutton Lane/Wicker Lane. Further to the Clerk reporting advice from the Principal Engineer that the 60mph limits on Hare Lane, Belle Vue Lane, Wicker Lane and Guilden Sutton Lane were recommended for 40mph (Guilden Sutton Lane 50mph) subject to consultation with residents by the Parish Council and that consultation was required with frontagers on the lengths of road concerned which would fall to the Parish Council, it was noted the Principal Engineer had kindly agreed to provide letters and return envelopes for this Council. **Action: The Clerk.**

(xvi) Water, Porters Hill. Further to the Vice Chairman reporting a recurrence of water spreading across the surface of the carriageway leading to a possible skid hazard in cold weather, there was nothing further to report, the issue having been raised.

(xvii) Gutter weeds. There was nothing further to report at this stage, Cllr Ringstead having expressed concern at the state of gutters in the parish. The issue had been raised by the Clerk at a meeting with the Principal Engineer. **Action: Noted.**

(xviii) 30 mph repeater Station Lane. There was nothing further to report at this stage as to the damaged repeater sign which had been reported. **Action: Noted.**

(xix) Proposed 20mph areas. Further to the Clerk reporting the Cabinet had agreed the implementation of 20 mph limits on residential roads across the borough, there was nothing further to report at this stage. This would involve roads where mean speeds were currently less than 24 mph and around schools where the mean speed was currently less than 30 mph. A map had indicated the main built up area of the village had the potential to qualify but had yet to be assessed.

(xx) Planting, highways verges, corners on Oaklands. Overgrowth which had not been recently dealt with would be reported. **Action: The Clerk.**

(xxi) Pot hole, Belle Vue Lane. Further to Cllr Ringstead advising of a large pothole on Belle Vue Lane, this was being reported. **Action: The Clerk.**

(xxii) Guilden Sutton Lane diversion, Mrs Kirk. Overgrowth remained referred to Streetscene by the Principal Engineer

(xxiii) Manhole cover, Porters Hill. This cover, the subject of a recent fall, had been reported to the borough council reference 4779079. Cllr Paterson had advised this had previously been brought to the attention of the Network Steward following a previous issue.

(xxiv) Footway, Station Lane. The possibility of a footway being installed raised by Mrs Y Kirk was being referred to the Principal Engineer and to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port). **Action: The Clerk.**

(xxv) Uneven footway, School Lane. The position remains a walkthrough was awaited but issues believed to pose a danger should be reported. The path on Porters Hill has been reported and was logged on as 4778182 as minuted above.

(xxvi) Flooding opposite Garners Lane. This remained logged on as 4778604.

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(xxvii) Surface dressing, Guilden Sutton Lane 25 April 2016. The Clerk had informed this work caused some disruption to bus services and coincided with work under traffic signals on Belle Vue Lane. The Principal Engineer had been advised.

(xxviii) Street naming and numbering consultation. The receipt of this consultation which referred to the naming of Willis Close after a deceased person was being dealt with by the Clerk.

(d) Lighting. There was nothing further to report at this stage.

9 Finance:

(ii) Payments

Cardiac Science
Defibrillator £1,794.00 (includes VAT £299.00.)

Northwich Town Council
April/May - grounds maintenance
and other works

1832 £ 521.10 (inc VAT £86.85)
1872 £ 235.20 (inc VAT £39.20)
£ 756.30

Mr D Walters
Questionnaire, envelopes, labels £ 150.00

Clerk

Postage £ 2.56
Mileage
8 @ 45p £ 3.60
Copies
590 @ 5p £ 29.50
£ 36.66

Proposed by Cllr Paterson,
Seconded by Cllr Ringstead
and agreed.

(c) Balances

Co-operative Bank

1 April 2016 £28551.43
20 April 2016 £42978.69

Scottish Widows 1
1 April 2016 £19578.54

Scottish Widows 2
1 April 2016 £ 4013.54

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget: £ 983.00
Payments: £ 0.00

(f) Audit and Governance Group. Audit 2015/16. The Clerk informed the annual return and supporting notes had previously been completed and passed to the internal auditor who had raised no substantive issues. The documents, together with the annual governance statement, had been circulated to all Members. The Clerk had highlighted and reaffirmed the new requirement for the annual governance statement to be considered and approved prior to the approval of the annual return. To accommodate this Council meeting agreeing the documents the Auditor had helpfully amended the public inspection period to run from 10 June 2016 to 21 July 2016.

(i) Annual governance statement. Members considered the annual governance statement. It was proposed by Cllr Davis, seconded by Cllr Ringstead and agreed this statement should be signed.

(ii) Annual Return. Members considered the outcome of the internal audit and the information required for the annual return together with the detailed accounting and notes in the supporting statement. It was proposed by Cllr Davis, seconded by Cllr Ringstead and agreed this statement should be signed.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Clerk's gratuity. The Clerk was to deal with the estimated 2015/16 transfer based on 3.75% of basic gross salary of £202.51.

(i) Insurance issues. There was nothing further to report at this stage.

(j) Budget 2016/17. The Clerk informed the precept request had been submitted by the due date and payment of the sum requested by the Council of £16794 plus £495 Council Tax Reduction Grant had now been received. **Action: Noted.**

(k) Pensions auto enrolment. There was nothing further to report at this stage.

10 Environment Services.

(a) Waste collection and recycling issues. The Clerk informed a complaint had been received as to litter remaining as a result of the weekly collection. This was being referred to the ward members. The terms were as follows:

When is the parish council going to do something about the refuse mess the Council recycling team leaves along the roads in the village. Its an absolute disgrace. This is happening every Friday and no one other than the nice lady I see 3 x times a week picking litter up is doing anything about it! Surely we should not be paying council tax to see some of our recycled rubbish left along the lane because the refuse collectors are too lazy to shut the doors on the van when it is in motion. As a resident I would like to see time and effort spent on sorting this problem out rather than focusing on "fracking" when at this time nothing has been decided. I would rather see a concrete fracking plinth in the field than all the rubbish the council refuse department leaves every Friday. Please focus on today not next year or the year after.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane as to the verge at the junction of Wicker Lane and School Lane, which had been referred to the supervisor, there was nothing further to report at this stage.

A 51 footway adjoining the Rugby Club. Further to the complainant advising Cllr Hall the overgrowth had been cut back with the suggestion further work might be carried out to widen/clear the footpath to its proper width in the near future, there was nothing further to report at this stage.

Members referred to growth in the parish which had not been attended to by Streetscene including gutters and particularly the school access at the rear of Orchard Croft. These and related concerns would be referred to the ward members. **Action The Clerk**

Further to Members reporting that tipping was again taking place in the dingle, a note would appear in the newsletter. **Action The Clerk.**

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Application of herbicide. Further to B M Lewin Esq. referring to the recent application of herbicide adjacent to trees and signage throughout the village with a marked browning effect the Clerk had requested the borough council to provide an assurance the herbicide applied was safe for children and animals. No response had been received.

(v) Dog fouling:

Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. The Clerk had confirmed he was progressing the provision of a bin on Station Lane. **Action: The Clerk.** The need for a bin at the corner of the green lane (Restricted Byway 7) and Route 7 would be emphasised. **Action: The Clerk.**

Further concerns were raised by Members and it was agreed a suitable note should appear in the newsletter and on the web site. Current concerns particularly at Park Farm would be referred to the ward members. **Action: The Clerk.**

Members were reminded Cllr Paterson had been approached by Mr Davies of Park Farm as to dog fouling on his drive on the way to the greenway. This had been reported and officers had again been requested to contact the Chairman re a Pink Poo campaign in the parish (see beneath). A further request would be made for deterrent signage on Garners Lane. **Action: The Clerk.**

The Clerk advised the Volunteer Public Rights of Way Warden had informed he had discussed the issue with Mr Davies who was more than happy to accommodate whatever it took to reduce the problem including bins but not adjacent to his property, the pink poo initiative and notices.

Further to Cllr Paterson referring to a borough council initiative enabling fouling to be marked with pink paint, a supply of which had been requested under 101002823537, the issue had been pursued but no response had been received.

The concerns raised by Mrs G Jones via the Public Rights of Way Warden as to dog fouling which had been circulated remained under consideration.

11 Trees and hedges.

(a) Hedges, Guilden Sutton Lane and elsewhere. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

The new issue raised by Mrs G Jones via the Public Rights of Way Warden which had been circulated remained under consideration.

(b) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(c) Conifers adjoining parish playing field. Minuted above.

(d) Trees, general. Further to Cllr Hughes informing he was frequently approached by residents concerned at the threatening nature of large trees on both public and private land within the parish, the Natural Environment Officer (Trees and Woodlands) Mr P Murray had been invited to visit and had indicated he would be willing to do so to inspect trees on public land. It was understood the officer was to contact Cllr Hughes. **Action: The Clerk.**

It was further understood the new Tree Officer, Mr S Kimber, had advised the borough council was only in a position to deal with dangerous trees on its own land.

(e) Mrs Y Kirk, Guilden Sutton Lane diversion. Minuted above.

(f) Trees adjacent to Summerfield House. The concerns of residents minuted above would be referred.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should be removed from the agenda.

(g) Cheshire Wildlife Trust. There were no action items to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester/Vale Royal Area Meeting. There was nothing further to report at this stage.

(b) Renewal of subscription. The Clerk informed Mr Pickthall had been advised the Council was not minded to move towards his request to withdraw membership.

13 Cheshire West and Chester Council.

(a) Community governance reviews.

(i) Guilden Sutton. There was nothing further to report at this stage **Action: Noted.**

(ii) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk together with the disparity in precepts across the borough which Cllr Fisher had also raised. The Clerk would contact Cllr Fisher. **Action: The Clerk.**

(b) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(c) Community resilience. There was nothing further to report at this stage.

(d) Draft Local Flood Risk Management Strategy - Public Consultation. There was nothing further to report at this stage.

(e) Community Infrastructure Levy Preliminary Draft Charging Schedule. There was nothing further to report at this stage.

(f) Ward priorities.

The following priorities forwarded to Cllr Parker remained under review by the Council.

Short term

Provision of bus stand Guilden Sutton Lane/Hare Lane

Complete actions to refurbish public noticeboards

Pink Poo campaign

Complete provision of defibrillator

Progress TROs for lower speed limits on Hare Lane/Belle Vue Lane/Wicker Lane/Guilden Sutton Lane.

Secure improvement in public transport for those without access to cars at weekends/bank holidays

Secure works to enable the Hare Lane Beacon to be used for gatherings and to restore the vista of the city and the Clwydian range.

Complete provision of 1 no speed activated device on Guilden Sutton Lane.

Improvements to the surface of Restricted Byway no 7

Marked footway on one side of Hare Lane from A51 to Ash Bank to improve safety for pedestrians, especially students from Christleton High School.

Medium term

Completion of Neighbourhood Plan

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Installation of 2 no speed activated devices on Station Lane (possibly one in Mickle Trafford)
Review CW&C ward boundary so that the whole of the parish is in Chester Villages.
Improvement to boundaries of parish car park, Church Lane.
Improved CCTV for Village Hall/play area/shops
Restoration of kissing gates
Provision for youth
Speed awareness campaign
Preparation of community resilience plan

Aspirations

Station Lane footway
Creation of pocket park in the dingle
Replacement of Cheshire railings at Hare Lane/Green Lane South
Purchase of playing field
Improved access throughout the village for mobility scooters

(g)) Graveyard grant. In the absence of any request to apply in 2015, the Clerk reported he had revisited the position with officers who had helpfully indicated steps would be taken with respect to the 2016 application to ensure the PCC was not disadvantaged over the two year period. Officers had been thanked for this more than helpful approach.

14 Cheshire Community Action.

15 CPRE. There were no action items to report.

16 Health. Public access defibrillator. With the assistance of Cllr Hughes the Clerk informed the equipment had now been fitted. The Clerk would recirculate the correspondence from the NWAS as to the Council's inspection responsibilities. Training had been requested. It was agreed Guilden Sutton Community Association should be thanked for kindly housing the equipment.

17 Policing/Fire Service.

(i) Policing:

(a) Crime. There were no action items to report in the absence of PC Boulton.

(b) Homewatch. There were no action items to report.

(c) Crime fund. The possibility of the proposed second 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available.

Action: The Clerk.

(d) Police and Crime Commissioner. There were no action items to report at this stage.

(ii) Cheshire Fire and Rescue Service.

There were no action items to report.

18 Newsletter. The Clerk informed a further issue would be prepared in due course.

19 War Memorial. There was nothing further to report at this stage as to a small modest poppy installation.

20 Bulb planting. There was nothing further to report at this stage

21 Parish IT.

(i) Transparency code. Minuted above.

(ii) Google Groups (Parish Plan and Bird in Hand). There were no action items to report further to that minuted above.

(iii) Ownership of site. Further to Members revisiting the ownership of the site, further consideration would be given to the need, if necessary, to revise the terms of the current disclaimer.

(iv) Business section. There was nothing further to report at this stage.

(v) Content. There was nothing further to report at this stage.

22 Primary School. Cllr Hughes reported further.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(i) Film group. It was noted a further film evening would take place on 15 October 2016. (ii) Volunteers. Consideration was being given by the Clerk to an article in the newsletter promoting volunteers to assist at community events. (iii) Hi Viz jackets. The Clerk would provide an update as to the cost of acquiring lightweight hi viz jackets for Members' use when active within the community. (iv) It was noted the GSCA annual fete would take place on Saturday 9 July 2016. The Council would assist with the raffle. It was noted with pleasure that the support of the Council in expectation of a grant application would be acknowledged in the programme. (v) Christmas tree. The Chairman noted with regret that the replacement tree planted in 2015 was showing signs of decline.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered documentation received was under review. **Action: The Clerk.**

26 Village Hall Management Committee. Cllr Hughes reported that at the annual general meeting of the association all officers had been re-elected. He informed the association was in a strong financial position.

Cllr Hughes further referred to the need for volunteer distributors for the Marigold. It was agreed a suitable note should appear in the newsletter. **Action: The Clerk.**

27 Electricity sub stations: Oaklands estate. There was nothing further to report as to the condition of some electricity sub stations on the estate which had been brought to the attention of Scottish Power.

28 Members' information items.

Property location. Further to Cllr Hughes querying the location of a property within the parish, further inquiries were being made by the Clerk. **Action: The Clerk.**

29 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

30 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken, a further approach to the highway authority would be made by the Clerk. **Action: The Clerk.**

31 Development control. Further to a Member referring to a possible development control issue, further inquiries were being made by the Clerk. **Action: The Clerk.**

32 Land for sale

Cllr Roberts had informed the small parcel of land adjacent to Summerfield House, previously refused permission for two garages, was for sale by auction on 29 June 2016. The particulars included:

POPULAR RESIDENTIAL LOCATION A rare opportunity to acquire a parcel of land located within the popular Chester Village of Guilden Sutton. Situated in between Summerfield House and a small parade of local shops the land is easily accessible and offers a variety of potential future uses (subject to planning permission). Guilden Sutton is home to a number of residential properties and is convenient for both Chester and M53/M56 motorway access.

16/17 056

Members agreed it might be appropriate for the Council to consider whether or not it would have an interest for community purposes.

33 Retirement of Clerk. The Clerk indicated that having been in post since Spring 1982 and a Member of the Council prior to then, he proposed to move his retirement date forward very slightly from Spring 2017 to Autumn 2016 with 30 September 2016 in mind. This was noted. It was noted appropriate arrangements would be made by the Audit and Governance Group.

The meeting concluded at 2147

Next meeting Monday 11 July 2016.

16/17 057